

Application for Employment

Job Site Employer: _____

Position Applying For: _____

Date You Can Start Work: _____ Salary or Hourly Wage Desired: _____

Your Name: _____ Social Security #: _____

Current Address: _____

Your Telephone #: _____ Driver's License #: _____ State: _____

Employment History:

Present or most recent Employer: _____

Address: _____ Phone #: _____

Supervisor: _____ Date Hired: _____ Date of Termination: _____

Description of Duties: _____ Wage/Salary: _____

Reason for Leaving: _____

Prior Employer: _____

Address: _____ Phone #: _____

Supervisor: _____ Date Hired: _____ Date of Termination: _____

Description of Duties: _____ Wage/Salary: _____

Reason for Leaving: _____

Prior Employer: _____

Address: _____ Phone #: _____

Supervisor: _____ Date Hired: _____ Date of Termination: _____

Description of Duties: _____ Wage/Salary: _____

Reason for Leaving: _____

References:

	<u>Name</u>	<u>Occupation</u>	<u>Phone Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Education:

High School: _____ Address: _____
Did you graduate: Yes No Course of Study: _____

College: _____ Address: _____
Did you graduate: Yes No Course of Study: _____

Trade School: _____ Address: _____
Did you graduate: Yes No Course of Study: _____

Release:

I hereby certify that the answers given by me to the foregoing questions and statements are true and complete to the best of my knowledge. I hereby authorize my former employers, educational institutions and references to provide any and all information they may have regarding me and I hold them harmless for any real or perceived damage that information may cause me. If, upon investigation, anything contained in this application is found to be untrue, I understand that I may be subject to immediate dismissal.

Alcohol and Drug Policy:

I hereby certify that I am aware that this prospective employer maintains an Alcohol and Drug Free Work-Place and that if offered a position with this employer, I will be required to take an Alcohol and Drug Test and, from time to time, on a random basis, may be required to submit to Alcohol and Drug Testing and that it is the policy of this employer to test all employees involved in an on-the-job accident for the presence of alcohol or drugs. By signature of this Employment Application, I affirm my consent to be tested for alcohol and drug use as described above.

Applicant Signature: _____ Date: _____

Company Use Only

Applicant Interviewed By: _____ Date of Interview: _____
Hired: Yes No Position: _____ Department: _____
Start Date: _____ Pay Rate: _____ Per Hour Week Month Other